Technology Consulting Services Proposal

For

Migrant Clinicians Network
GOALS AND OBJECTIVES

- Clearly Identify the Existing Technology Services for all office locations for MGN
- Develop Moving Forward Technology Implementation Plan
- Develop timeline Schedule to Manage Expectations

Task 1.0 – Discovery – Existing Technology Services
- Map out all products and services (identify) –
  - Recommend one site visit to an office recommending by CEO
- Create CAD level Topology of Existing Technology Network
- Identify Areas of Improvement / Areas of Critical Need
- Provide a System Design Overview with breakdown of current costs

Task 2.0 – Technology Plan Defining Wants and Needs
- Develop written documentation with specifications for new technology services recommended and why -
  - Defined Scope
  - Defined Product and Specifications
  - Defined Maintenance and service-ability
  - Breakdown Design into appropriate offices or locations
- Develop Set of “As Builts” that would lay out new technology architecture and map as a “working” set of technology plans.
- Create Capital Details (Cost of Infrastructure) based on implementing new services. This includes up front plus recurring monthly costs.

Task 3.0 – Timeline / Schedule for Management
- TBD – based upon implementation of services and what would be required.
- Also would recommend ongoing consulting services/training/maintenance that Envision4 could provide on a continual support basis.
Cost and Phasing

**Task 1.0**
Internal Costs – 20 Hours  
Hourly Rate - $100  
Total Fees - $2000

Travel Costs not included – estimated $700

External Resources – $0

Timeframe – Due/Deliver – May 9, 2014 – depending on any travel

**Task 2.0**
Internal Costs – 24 Hours  
Hourly Rate - $100  
Total Fees - $2400

External Resources – $0

Timeframe – Due/Deliver – May 23, 2014

**Task 3.0**
TBD